

## India-UN Fund Project Quarterly Report Template

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| <b>Project Title: Strengthening FSM's Gender Machinery</b>                                                                                                                                                                                                                                                                                                               |                                                       |
| <b>Country: Federated States of Micronesia</b>                                                                                                                                                                                                                                                                                                                           | <b>Reporting quarter: April-June 2023 (Quarter 2)</b> |
| <b>Project start date (dd/mm/yyyy): July 2020</b>                                                                                                                                                                                                                                                                                                                        | <b>Project end date (dd/mm/yyyy): 31/12/2023</b>      |
| <b>Implementing Partner: FSM National Government - Department of Health &amp; Social Affairs (DHSS)</b>                                                                                                                                                                                                                                                                  |                                                       |
| <b>Name &amp; Email of Project Contact Person: NIE: FSM Project Manager - John S. Curley <a href="mailto:JCurley@fsmhealth.fm">JCurley@fsmhealth.fm</a>; MIE: Patrick Tuimalealiifano (<a href="mailto:patrick.tuimalealiifano@undp.org">patrick.tuimalealiifano@undp.org</a>) &amp; Elijah Mario (<a href="mailto:elijah.mario@undp.org">elijah.mario@undp.org</a>)</b> |                                                       |
| <b>Report Reviewed and Submitted by: Merewalesi Laveti (<a href="mailto:merewalesi.laveti@undp.org">merewalesi.laveti@undp.org</a>)</b>                                                                                                                                                                                                                                  |                                                       |

Note: Guidance on how to complete this form is provided on the page 5.

### 1) Key achievements:

- i. What are the major achievements of your project - over the reporting quarter – as planned on the Project document and AWP?

Note: Briefly explain major achievements showing how those achievements contribute(ed) or likely to contribute to project outcomes. Be concise, synoptic and focus on results.

The project document was signed completely by UNDP (MIE) & FSM National Government -Department of Health & Social Affairs (NIE) in last quarter of 2020.

**Outcome:** Gender Mainstreamed in sectoral plans leading to improvement in gender equality through policy advocacy, income generation and sanitation services contributing to the following project-level output:

There's been a positive progress in project activities achievements/progress on below Project outputs in Quarter 2 of 2023.

**Output 1: Adequately resourced national gender machinery to deliver on national, regional and international gender commitments, policies. Legislations and oversight.**

**Activity 1.2** Short-term statistician has just concluded his work on the gender statistics report.

**Activity 1.3** Publication on "where we stand publication" is ready for printing and publishing.

**Activity 1.4** There is ongoing online coordination with the states on their proposed projects and periodic monitoring is ongoing in Pohnpei. Visit to the other states (Chuuk, Kosrae and Yap) has been scheduled to start July 25<sup>th</sup> and ends on August 8<sup>th</sup>, 2023.

**Activity 1.5** Some workshop with some stakeholders, technical and donor partners available in country were done and one that include all is still in plan.

**Activity 1.6** National gender commission/focal points had its first meeting in 2022 and the second one was held on June 16<sup>th</sup>, 2023.

**Activity 1.7** Two gender equality games were conducted in 2023: March Madness Basketball games in March 2023, with the '17 and Under' on June 28<sup>th</sup>, ending in early August 2023. [See Annex: 1-5 below pictures]

**Output 2: Enhanced access to technology for implementation and management of community-based income generation and sanitation initiatives**

**Activity 2.1** Six contracts for trainers for the state of Chuuk were submitted and will be finalized this year. Repurposing fund for new outer-island money income generation project are moved to this activity.

**Activity 2.2** Five projects for the State of Chuuk through the Chuuk Women Council are now being implemented.

**Activity 2.3** Of the 4 Kosrae state projects, only one has completed the required submission and the other three projects' fund are being repurposed to income generation activities.

**Activity 2.4** Pohnpei EPA has starting the implementation of its 33 flushed-toilets projects. Site visit has been arranged. [See Annex: 6 & 7 below pictures]

**Activity 2.5** Pohnpei Public Utility Corporation has completed the implementation of its well drilling projects and received \$205k reimbursement. Report was shared with the team.

**Activity 2.6** The State of Yap had received 3 Purchased Orders for two of its projects but since the vendor were out of stock of their needed materials, 2 of the POs are being withheld awaiting new submissions of quotations.

**Activity 2.7** Ideal water purification system (15 units) has been identified with RFQ prepared and cancelled as supplier who won the bid had quoted incorrectly, and with correction advised, accounting for freight, transportation, etc, exceeds project budget for the activity. So DOHSS has taken on procurement process to procure, with 2 potential suppliers (China & Germany) in touch with the Project Manager. Confirmation

## 2) Project beneficiaries (beneficiaries, indirect and direct, may be acquired when all projects' documents from all the four states are submitted)

**2.1) Direct beneficiaries:** *those who receive dedicated support from projects (e.g., recipients of grants, agricultural inputs; users of water facilities, health services, vocational training, etc.).*

| Number of people <b>directly</b> received support through South-South trust-fund projects funded by India-UN Fund |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Disaggregation                                                                                                    | Actual achievement in reporting quarter | Comments if applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Number of male                                                                                                    | Over 3,400                              | 4 villages of Kosrae; 33 recipients of the Pohnpei EPA flush toilets and their families in Pohnpei and all the rural communities without water for the Pohnpei PUC well drilling project; Chuuk Women Council and the communities on the Lagoon islands in Chuuk, the 5 communities' males and females in the state of Yap; the 12 outer-islands members (both males and females )who received the 12 water purifications systems; and more than 5 high schools and its students who had participated in the March 2023 & 17 & Under June 2023 scholastic games in Pohnpei |
| Number of female                                                                                                  | Over 3,300                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

**2.2) Indirect beneficiaries:** *those who do not receive direct support from the project but are still impacted by some activities (e.g., inhabitants of project catchment area who benefit from the projects/initiatives, participants of online workshops/meetings, webinars etc.).*

| Number of people <b>indirectly</b> received support through South-South trust-fund projects funded by India-UN Fund |                                         |                                                                         |
|---------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------|
| Disaggregation                                                                                                      | Actual achievement in reporting quarter | Comments if applicable                                                  |
| Number of male                                                                                                      | Over 53,000                             | Based on 4 FSM states documents i.e. population of all the 4 FSM states |
| Number of female                                                                                                    | Over 51,000                             |                                                                         |

## 3. South-South cooperation indicators

| Indicator                                                                                                                                                                                                           | Actual achievement in reporting quarter                 | Comments if applicable                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Number of examples of good practices in South-South cooperation transferred to developing countries with support by the India-UN Fund project<br>(please attach available documentation or details – as applicable) | 1 - In progress – Income generation 'women' in business | Tourism for Women's Development in Uzbekistan project offers ideas for this FSM Gender project |
| Number of South-South cooperation knowledge exchanges supported/facilitated by the India-UN Fund project<br>(please attach available documentation or details – as applicable)                                      | 1 - In progress – Income generation 'women' in business | Tourism for Women's Development in Uzbekistan project offers ideas for this FSM Gender project |
| Number of evidence-based good practices documented based on the achievements of the India-UN Fund projects<br>(please attach available documentation or details – as applicable)                                    | 1 - In progress – Income generation 'women' in business | Tourism for Women's Development in Uzbekistan                                                  |

|  |  |                                                     |
|--|--|-----------------------------------------------------|
|  |  | project offers ideas for this<br>FSM Gender project |
|--|--|-----------------------------------------------------|

**3.1 Description of South-South cooperation achievements:** *brief explanation on achievements counted and reported against the indicators in section 3 and also explain key actions taken by the project in strengthening South-South cooperation.*

In this 2<sup>nd</sup> quarter (April to June 2023), the project team made reference to the [online report](#) which covered “Tourism for Women’s Development in Uzbekistan” project, for ideas on capacity building workshops (business and professional skills development) conducted during the project implementation in Quarter 3 for income generation beneficiaries (women in business – sewing, guest house owners/caterers) in FSM states. Tourism, can play a greater role in addressing unemployment and gender inequality problems and drive socioeconomic growth in FSM (like Uzbekistan).

Also ideas from the “Houses of Empowered Women Initiative” in Columbia, are interesting project implementation ideas which this FSM project team can also access to strengthen its progress of gender in FSM.

In addition, the “Strengthening Resilience for Women Farmers and their Communities project”(Northern Côte d’Ivoire) ideas around farming, training on good cultivation practices and irrigation kits and maintenance of existing wells are provided for water & sanitation use access.

#### 4) Progress on Project Result Framework indicators<sup>1</sup>

Paste your project document's results framework and provide performance data on **indicators**. Provide self-assessed color coding [Red-Amber-Green (RAG)] on the suggested column in line with a RAG 'Traffic Light' rating. Performance data on outcome indicators to be reported only once in a year during annual report.

|       |                                                                                                                                                                                                                                                                         |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GREEN | On track – 85%+ progress towards achievement of planned target for the year.                                                                                                                                                                                            |
| AMBER | At risk – 65-84% progress towards achievement of planned target for the year. Project team needs to identify particular measure(s) to overcome the low performance.                                                                                                     |
| RED   | Off track – progress below 65% towards achievement of planned target for the year. If two or more indicators are at risk, this scenario comes under serious concerns, and it should be escalated to the Management. This needs immediate attention with an action plan. |

| Result statements                                                                                                                                                                         | Indicators                                                                     | Baseline  | Overall Project Target | Target for Reporting Year | Progress on Reporting Quarter                                                                                                                                                                                        | RAG Rating | Comments on variations                                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|-----------|------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Outcome 1 - Gender Mainstreamed in sectoral plans leading to improvement in gender equality through policy advocacy, income generation and sanitation services</b>                     |                                                                                |           |                        |                           |                                                                                                                                                                                                                      |            |                                                                                                                                                                                                                                      |
| <b>Output 1:</b><br><br><i>Adequately resourced national gender machinery to deliver on national, regional and international gender commitments, policies. Legislations and oversight</i> | 1.1: # staff working at the national gender machinery                          | 1/Yr 2020 | 2/Yr 2021              | 2/Yr 2022 and 2023        | Progressed in Qtr-2, 2023 with Project Manager on board. 4 members ( <i>Stuard Penias, PM John Curley, Short-term Statistician and the Finance Administrative officer</i> ) working at the national gender machinery |            | 3 members ( <i>Stuard Penias &amp; Gender Project Manager (GPM)-John Curley</i> ), the short-term statistician and now, a Finance and Administrative officer ( <i>Takiko Ifamilik</i> ) are working at the national gender machinery |
|                                                                                                                                                                                           | 1.2: # of gender equality legislations drafted and presented to the parliament | 0/Yr 2020 | 1/Yr 2021              | 2/Yr 2022                 | The project supported the recently implemented FSM Elimination of all form of Violence Against Women and Girls                                                                                                       |            | In process with states and GPM to further update Project only support                                                                                                                                                                |

<sup>1</sup> Those rare projects that due to the instruments of the UN Implementing Agency, or the nature of the project, do not have a Results Framework in their Project Documents may skip this section, or partially complete what project managers deem adequate.

|                                                                           |                                                                                                          |           |             |             |                                                                                                                                                                                                                                                      |  |                                                                                                                                                                                                            |
|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-----------|-------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                           |                                                                                                          |           |             |             | (EVAWG) but was not able to come up with any due to lack of a legal person to draft one. It was agreed during the Project Board meeting that a legal person should be brought on board should there be a phase two of this project for this purpose. |  | the recently signed FSM EVAWG policy and its 4 states action plans.                                                                                                                                        |
|                                                                           | 1.3: % of increase in budget of national gender machinery                                                | 0/Yr 2020 | 30%/Yr 2021 | 40%/Yr 2022 | In 2023, there is a 59% increase from early years increasing from 34,724.00 to around 57k this is with the inclusion of the salary of the recently hired EVAWG coordinator.                                                                          |  | In 2016, the gender budget was \$34,724.00 until recently where the gender budget moved up to 36,262.00 plus an 21,000.00 from UNFPA for salary of the EVAWG Coordinator.                                  |
|                                                                           | 1.4: # of gender policy review organized                                                                 | 1/Yr 2020 | 2/Yr 2021   | 1/Yr 2022   | There is an ongoing review on the FSM Gender Policy through support from SPC. There will be an assessment on the gender policy during the upcoming Women Conference in October 2023.                                                                 |  | Ongoing review of the FSM Gender Policy. An assessment will be done during the Women Conference in October 2023 in which the Assistant Sec. of Social Affairs is soliciting support from the SFGM project. |
| <b>Output 2:<br/>Enhanced access to technology for implementation and</b> | 2.1: # of gender policy briefs on women's economic empowerment & income generation activities undertaken | 0/Yr 2020 | 1/Yr 2021   | 3/Yr 2022   | No existing policy briefs yet but there are activities on women's economic empowerment & income generation that are undertaken under this project which include the following:                                                                       |  | This will be covered/discussed during the Women Conference in October 2023. The 5                                                                                                                          |

|                                                                                   |                                                                                             |           |            |            |                                                                                                                                                                                                                                                                           |  |                                                                                                                                     |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-----------|------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>management of community-based income generation and sanitation initiatives</b> |                                                                                             |           |            |            | <ol style="list-style-type: none"> <li>1. Coconut oil bottling projects for the Chuuk Women Council (CWC).</li> <li>2. Sewing project for CWC</li> <li>3. Crochet project for CWC</li> <li>4. Chips making project for CWC</li> <li>5. Training Center for CWC</li> </ol> |  | ongoing income generation projects will benefit the more women as Chuuk has the biggest population among all the states in the FSM. |
|                                                                                   | 2.2: # of people trained in income generation, water and sanitation improvement initiatives | 0/Yr 2020 | 15/Yr 2022 | 30/Yr 2022 | The exact number of people trained will be gather during the planned mission to the states.                                                                                                                                                                               |  | The mission to the states will be the first mission to the states which will start on July 25 <sup>th</sup> and ended on August 8.  |
|                                                                                   | 2.3 # of people with increased income and access to clean water and sanitation services     | 0/Yr 2020 | 30/Yr 2022 | 30/Yr 2022 | Data on these will be collected during the planned mission this month.                                                                                                                                                                                                    |  | Data will be shared once the mission to the states is completed,                                                                    |
|                                                                                   | 2.4: # of water purification systems installed and in operation at the community level      | 0/Yr 2020 | 1/Yr 2022  | 1/Yr 2022  | Quotations on 15 water purification systems were just collected from foreign vendors as there is no local vendor for WPS hence procurement will begins soon.                                                                                                              |  | Procurement will begin this quarter (3 <sup>rd</sup> quarter)                                                                       |

### 5) Annual Work Plan (AWP) Activities implementation status – over the reporting period\*

|     | Activity (please list all activities from approved AWP)                                                                                                                                                                                                                                  | Status (not started, on track, delayed, completed) | Brief explanation on implementation status                                                                                                                                                                                                                                                        |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 | Hire project manager to support Chief Social Affairs and gender development officer to implement, manage and monitor gender equality projects                                                                                                                                            | Completed                                          | Hired in Nov 2021 & based in FSM, working closely with IP/DHSA & UNDP                                                                                                                                                                                                                             |
| 1.2 | Hire short term statistician to assist in measuring and monitoring the realities of the lives of man, women, girls and boys in the FSM.                                                                                                                                                  | Completed                                          | Short-term statistician has completed its gathering of information both online and in-country and now finalizing the report.                                                                                                                                                                      |
| 1.3 | Development of "Where we stand publication", on gender statistics                                                                                                                                                                                                                        | Almost completed                                   | Short-term statistician has completed its gathering of information both online and in-country and now finalizing the publication, which has been shared with project team. Printing of this publication will be in 3 quarter.                                                                     |
| 1.4 | Coordinate implementation of the projects and conduct periodic monitoring and evaluation.                                                                                                                                                                                                | On Track                                           | There is ongoing coordination with the four FSM states' projects and periodic monitoring has been scheduled (Quarter 3, 2023) for those that are being implemented. Evaluation will be followed. Mission to the states has been scheduled to July 25 <sup>th</sup> until August 8 <sup>th</sup> . |
| 1.5 | Hold at least 1 workshop with stakeholders, technical and donor partners available in country to support the priority areas form the outcome document from the recent FSM National Women's Conference held in 2018                                                                       | On track                                           | Some workshop with stakeholders, technical and donor partners available in country has been conducted but more to be scheduled. Assistant Secretary of Social Services requested that it will be held during the Women Conference in October.                                                     |
| 1.6 | Establish the national gender commission/focal points from each line department                                                                                                                                                                                                          | Completed                                          | National gender commission/focal points has been established and first meeting was conducted, Second meeting was held on June 16 <sup>th</sup> and one will be scheduled soon.                                                                                                                    |
| 1.7 | Organize and support at least one gender equality scholastic games for youth to foster national pride and gender equality                                                                                                                                                                | Completed                                          | Two scholastics gender equality games were held in Pohnpei (one in March-April 2022 and one in December 2022), and the third one is ongoing since June 28 <sup>th</sup> and will end on July 8 <sup>th</sup> , 2023.                                                                              |
| 2.1 | Hiring of trainers to organize Training of Trainers on manufacturing crafts & in consultation with the trainers purchasing of raw materials for women groups, youth groups and disability groups for craft related income generation activities in Chuuk, Kosrae, Pohnpei and Yap states | On track                                           | Six contracts were signed and ready for execution but were put on hold to finalized what type of contract to be used.                                                                                                                                                                             |
| 2.2 | Support Chuuk state with equipment, training/cash for                                                                                                                                                                                                                                    | Completed                                          | Five projects are now being implemented by the Chuuk Women Council.                                                                                                                                                                                                                               |

|     |                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                   |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | work income generation, value adding, branding and communication of manufactured crafts/income generation activities                                           |           | <ol style="list-style-type: none"> <li>1. A crochet project</li> <li>2. A sewing project</li> <li>3. Local chips project</li> <li>4. Oil bottling project</li> <li>5. Learning center</li> </ol>                                                                                                                                                  |
| 2.3 | Upgrade Kosrae state water and sanitation infrastructure facilities and support training/cash for work of the beneficiaries                                    | On track  | Rehabilitation of an existing water system will be implemented 3 <sup>rd</sup> quarter and the other three projects fund were repurposed following advised from Secretary Samo.                                                                                                                                                                   |
| 2.4 | Support Pohnpei to procure equipment and transportation for cleaning landfill & waste recycling services and related capacity building trainings/cash for work | Completed | 33 flushed-toilet units are being implemented.                                                                                                                                                                                                                                                                                                    |
| 2.5 | Expansion of water supply in Pohnpei to the outer communities who are not currently on the main waterline                                                      | Completed | Pohnpei State well drilling project was completed. Reimbursement was paid out.                                                                                                                                                                                                                                                                    |
| 2.6 | Initiate and complete tenders, evaluate submitted bids and award contracts for income generation activities in Yap state                                       | On track  | Three POs were released to the State of Yap but 2 were on hold as vendors were out of stock on their needed materials.                                                                                                                                                                                                                            |
| 2.7 | Procure ecological water purification equipment and services                                                                                                   | Delayed   | 15 WPS have been re-quoted & under DOHSS procurement process before international vendor is confirmed & shipping arrangement proceeds & ready before start of Quarter 4, 2023.                                                                                                                                                                    |
| 3.1 | Communications & Branding Support                                                                                                                              | On Track  | Stickers have been made for gender sporting events banners, and also on the equipment bought by the project and other communication means arrangements continue as project activities progress. Press releases for project events also continue with UNDP Comms support and also UNV communications support also budgeted for in the 2023 budget. |
| 3.2 | Project Meetings                                                                                                                                               | On track  | 1 Project Board Meetings held in Quarter 1, and next one has a tentative schedule before project ends in Quarter 4, 2023                                                                                                                                                                                                                          |
| 3.3 | M&E                                                                                                                                                            | On track  | Despite not all major ground activities have progressed, the weekly-monthly monitoring of project activities progress updates continues from PM on the field, with UNDP team & 2 <sup>nd</sup> mission from UNDP coming in Quarter 3, 2023                                                                                                        |

*\*This table should provide a concise cumulative update on each planned AWP activity (around 50 words per activity).*

#### 6) Key priority activities for Next Quarter (3 months)

|     | Priority Activity                                                                                        | Stakeholders to engage | Remarks <i>(if needed)</i>                                                                                                        |
|-----|----------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| 2.2 | Support Chuuk state with equipment, training/cash for work income generation, value adding, branding and | Chuuk Women Council    | Visit Chuuk State to provide project stickers for the project equipment and conduct monitoring of ongoing project implementation. |

|     |                                                                                                                             |                                            |                                                                                                                  |
|-----|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------|
|     | communication of manufactured crafts/income generation activities                                                           |                                            |                                                                                                                  |
| 2.3 | Upgrade Kosrae state water and sanitation infrastructure facilities and support training/cash for work of the beneficiaries | Kosrae state & suppliers                   | Visit Kosare and continue help stakeholders with missing requirements and monitor.                               |
| 2.4 | Support Pohnpei EPA on its flushed-toilet units.                                                                            | Pohnpei EPA,                               | Site visit to take pictures and do interviews (for possible impact stories) with recipients of the EPA projects. |
| 2.5 | Expansion of water supply in Pohnpei to the outer communities who are not currently on the main waterline                   | Pohnpei Public Utility Corporation & DOHSS | Site visit and do interviews (for possible impact stories)                                                       |
| 2.6 | Initiate and complete tenders, evaluate submitted bids and award contracts for income generation activities in Yap state    | Yap Stakeholders                           | Visit Yap for monitoring and help them sort out the vendor problem.                                              |
| 2.7 | Procure ecological water purification equipment and services                                                                | Chuuk Outer-islands                        | Start procurement process and transport the WPS for installation and training on the outer-islands of Chuuk..    |

## 7) Risk and Challenges

|         | Risk/Challenges                 | Internal/External | Mitigation measures taken or planned                                                       |
|---------|---------------------------------|-------------------|--------------------------------------------------------------------------------------------|
| 2.2-2.5 | Process of funds release delays | Internal          | Ensure full & consistent communications on project progress at all levels, partners & UNDP |
| 2.2-2.5 | COVID & natural disasters       | External          | Ensure full & consistent communications on project progress at all levels, partners & UNDP |

## 8) Expenditure status

1. UNDG HACT reporting agencies report through Funding Authorization and Certificate of Expenditures (FACE) Forms. They are welcomed to include a summary financial update to ensure all submissions are reflected during the review;
2. UNEX reporting agencies report through Project Delivery Reports (PDRs). They are welcomed to include a summary financial update, for UNOSSC to track the incoming PDR is properly recorded;
3. UNDP offices may attach a Consolidated Delivery Report (CDR) for the reporting year.

Agencies observing a significant reporting lag between this narrative and the applicable financial report may include comments or clarifications in this section.

## Annex:

### Photographs in action

The Gender Equality games which project funded in March & June 2023 (below Annexes 1-5) & fundings of the water sanitation/access activities – flush toilets. (below Annexes 6 & 7).

Under 17 Scholastics games pictures:



- 1) Human-interest story (at least one)  
None available yet but will be collected during the mission to the states.
- 2) *(If any produced during the reporting period)* Project activities reports/description, project publications, meeting/workshop proceedings, steering committee minutes, reports, communications materials, or similar writings.  
Project Board Meeting Minutes:

# THE INDIA FUNDED STRENGTHENING THE FSM'S GENDER MACHINERY PROJECT BOARD MEETING MINUTES

|                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Date: February 18, 2023</b><br><b>Location: Department of Health &amp; SA Conference Room</b><br><b>Time: 10:00 AM FSM Time (11am Fiji Time)</b> |
| <b>First Strengthening the FSM Gender Machinery Board Meeting</b>                                                                                   |

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Attending Attendees</b> | <ol style="list-style-type: none"> <li>1. Marcus Samo (Assistant Secretary for Health at FSM Department of Health and Social Affairs) - Chairman</li> <li>2. Kevin Petrini (Deputy Resident Representative and Country Manager, UNDP Pacific Office – FSM) – CO-Chairman</li> <li>3. Moses Pretrick (Assistant Secretary of DHESA) – Board Member</li> <li>4. Bridget A. Endor (Elimination of Violence Against Women and Girls (EVAWG) Coordinator) – Board Member, Proxy</li> <li>5. John Curley FSM Gender Machinery Project Manager</li> <li>6. Elijah Mario (Programme Associate – UNDP Inclusive Growth Unit, UNDP Pacific Office, Fiji) – Participant</li> <li>7. Patrick Tuimalealiifano (Deputy Team Leader UNDP Inclusive Growth Unit, UNDP Pacific Office, Fiji) – Participant</li> <li>8. Aminiasi Qareqare (Monitoring and Evaluation Analyst – UNDP Pacific Office, Fiji) – Participant</li> <li>9. Scott Mori (Chief Operation Office - DHSA) – Participant</li> <li>10. Lolla Helgenberger (Administrative Assistant – DHSA's Division of Social Affairs) - Participant</li> </ol> |
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## Agenda:

1. Opening Prayer
2. Opening & Welcoming Remarks
3. UNDP Remarks
4. Presentation and Updates
5. Preview of 2023 workplan
6. Members Discussion
7. Other Business
8. Meeting Adjourned

|                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Activities</b> | <ol style="list-style-type: none"> <li>1. Opening prayer <ol style="list-style-type: none"> <li>a) Moses Pretrick, Board Member</li> </ol> </li> <li>2. Opening &amp; Welcoming Remarks <ol style="list-style-type: none"> <li>a) Chairman Samo greeted the committee with warmth and welcoming remarks and expressed his sincerity with the delay of the project due to the covid-19 outbreak.</li> <li>b) Furthermore, expressed his gratitude to UNDP for their patience and assured that project implementation is ongoing since the project manager was brought on board. Thus, hoped for continuity of the project.</li> </ol> </li> <li>3. UNDP Remarks (Co-Chairman – Mr. Kevin Petrini) <ol style="list-style-type: none"> <li>a) Shared UNDP's appreciation for the distinguished cooperation that has now existed between the FSM National Government and UNDP.</li> </ol> </li> </ol> |
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## Guidance to complete the India-UN Fund supported Project Quarterly Report Template

- 1) **Key achievements:** Focus on key achievements during the reporting quarter. Where possible, show how reported achievements link with the project's planned outcomes.
- 2) **Direct and indirect beneficiary of the project:** please count the actual achievements during the reporting quarter.
- 3) please count the number of achievements according to the indicators, and report them against the specific indicators and attach evidence of the actions with the report.
- 3.1) **Description South-South cooperation achievements:** Please, provide a brief explanation on achievements counted and reported against the indicators in section 3 and also explain key actions taken by the project in strengthening South-South cooperation.
- 4) **Progress on project result framework indicators:** Report on performance data against the result framework indicators of your Project. Data should be consistent, credible and verifiable.

Please copy the output statements from the ProDoc in the column 1, copy output indicators from ProDoc in column 2, enter baselines value to each indicator before the project started in column 3, enter overall target value to each indicator as per ProDoc in column 4, enter established annual target value for reporting year in column 5, enter the progress made during the reporting quarter in column 6. Progress should be reported in cumulative manner. In column 7, enter self-assessed **RAG** rating. In column 8, please provide brief comments/reasons if there are variations on target vs performance to any indicators.

Columns 1-5 remain the same through all reporting quarters. In the subsequent quarters, project teams should update only column 6, 7 and 8.

Projects that do not have this level of detailed their results frameworks may simplify to match the design in their project document.

- 5) **Annual Work Plan (AWP) Activities implementation status – is over the reporting period:** Provide an overall status update on the implementation of the AWP in line with the ProDoc. Enter all AWP activities in the column 2, provide status update in column 3 and enter brief narrative on implementation in column 4. Column 2 remains the same through all reporting quarters. In the subsequent quarters, the project team is expected to update column 3 and 4 only.
- 6) **Key priority activities for next quarter:** Please only highlight the priority activities that are planned to be implemented in next quarter (3 months). The provided priority activities should correspond to the AWP and project document.
- 7) **Risk and challenges:** Please list all the identified key risk and challenges of the project in column 2 of the table. In the column 3, please categorize risks/challenges as either external or internal. In column 4, provide the mitigation measures taken or planned by the organization/project.
- 8) **Expenditure status:** Projects implemented by UNDP follow internal financial reporting processes. UN Agencies that have joined the UN Exchange (UNEX) and exchange financial information through the Project Delivery Report (PDR) modality follow the standards of this mechanism. Other UN Agencies report through the UNDG Harmonized Approaches to Cash Transfer (HACT) Funding Authorization and Certificate of Expenditures (FACE) Forms. The respective technical guidance applies.

## Scholastics Equity Games Pics:

Annex 1



Annex 2



Annex 3



Annex 4



Annex 5



**Flushed-Toilets Projects (Pohnpei EPA – 33 units installations):**

Annex 6



Annex 7

